

# What to do if you could have Covid during the exam period?

1. Contact your family doctor or Estonian family doctor line on 1220.
2. The doctor will refer you to a covid test based on your symptoms and other relevant information.
3. You will receive a text message with an online booking link and a telephone number for booking the covid test.
4. Book your covid test as soon as possible by either following the link to the online booking page or by calling the number specified in the text message. If you can't get to a testing centre, call 646 4848 and the test will be arranged at your home.
5. Please ask your parents to email the following people notifying them of your absence from the exam.
  - Director: [markko.mattus@est.edu.ee](mailto:markko.mattus@est.edu.ee)
  - Deputy director: [susanna.aija@est.edu.ee](mailto:susanna.aija@est.edu.ee)
  - Baccalaureate coordinator: [tom.flowers@est.edu.ee](mailto:tom.flowers@est.edu.ee)
  - Class teacher \_\_\_\_\_
6. Once you receive the results of your covid test, please get your parents to inform the school via email.
7. Your exams can be rescheduled once the director, Mr Markko Mattus has given his approval.

Rule 8.2.1: **Absences for a Valid Reason** – In the event of absence because of illness, it is compulsory to produce a medical certificate (see article 30 of the “General Rules of the European Schools”). In all other instances, the Director of the School, in the case of part examinations, and the Vice-Chairman of the Examining Board—or, in his absence, the Director—in the case of the European Baccalaureate examinations will decide whether the absence is justified. **Supporting documents must always be provided. The same will apply in the case of certified quarantine, which will also be considered as a valid reason for absence.**