

How the Parent Council works

From class reps to the School Board: how TES parents are represented, and who does what.

Contact the Parent Council

pc@tes.edu.ee

1 How the Council is formed

STEP 1 · EVERY SEPTEMBER

All TES parents elect their class reps

Nursery Primary
Secondary



STEP 2

Together, the class reps form the TES Parent Council

The Parent Council elects all the Board roles:

Chair Vice Chair Treasurer
Secretary Section representatives



STEP 3

The Parent Council selects the Parent Council Board

The Board leads the work and speaks for parents.

2 The Parent Council Board

Meets regularly, 3–4 times per term

Discusses topics and identifies challenges

Prepares Parent Council and School Board meetings

Chair

Elected

- Leads the Parent Council
- Regular exchange with the Director on strategy, development, challenges and policies
- New ideas and initiatives
- Bridge between the different stakeholders

Vice Chair

Elected

Links the Board with:

- The teacher coordinator
- School management
- The School Board

Treasurer

- Accounting and payments
- Bank account management
- Fiscal year report

Secretary

- Minutes
- Parent Council invitations
- Contact details

Section representatives

Nursery & Primary · EN

Deputy Director N&P

Nursery & Primary · FR

Deputy Director N&P

Secondary

Deputy Director Secondary

Each representative:

- Gathers feedback from their section's class reps and parents
- Organises and supports events and workshops
- Supports on class topics, challenges and Section matters
- Has regular exchange with their Deputy Director

The Chair and Vice Chair are usually two of the Board's representatives, e.g. Chair: Representative of Secondary; Vice Chair: Representative of Primary (or vice versa), or the Representative of Nursery or of the French Section.

3 Who the Board works with

The TES School Board

The advisory board for the school. Its members:

- School Director
- Student Council President
- eu-LISA Agency representative
- Chair of the Parent Council / Vice Chair
- Teacher representatives
- Ministry of Education representative

Also attending: non-voting administration members (e.g. the deputy directors).

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